

**MINUTES OF THE  
PENNINE LANCS BUILDING CONTROL COMMITTEE**  
Meeting held at  
Burnley Town Hall  
Tuesday 30<sup>th</sup> October 2018  
@ 4.30 pm

<b>NAME</b>	<b>TITLE</b>	<b>COUNCIL</b>
Councillor Phil Riley	Deputy Leader and Executive Member for Regeneration	Blackburn with Darwen Borough Council
Councillor John Harbour	Deputy Leader and Executive Member for Housing and Leisure	Burnley Borough Council
Paul Gatrell	Head of Housing & Development Control	Burnley Borough Council
Nick Bargh	Head of Pennine Lancashire Building Control	PLBC
Denise Park	Deputy Chief Executive	Blackburn with Darwen Borough Council
Eric Dickinson	Democracy Officer	Burnley Borough Council

<b>Item No.</b>	<b>Issue</b>
<b>1</b>	<b>Welcome and Apologies</b>
	The Chair, Councillor Phil Riley, welcomed everyone to the meeting.
<b>2</b>	<b>Minutes</b>
	The Minutes of the last meeting, held on the 4 <sup>th</sup> September 2018, were approved as a correct record
<b>3</b>	<b>Budget and Income Monitoring</b>
	Purpose To provide the Joint Committee with Pennine Lancs. Building Control 2018/19 fee income monitoring information for the

	<p>financial period August and September 2018/19.</p> <p>Reason For Decision To ensure the Joint Committee is kept fully informed of Pennine Lancashire Building Control's budget position, income targets and performance.</p> <p>Decision That the Pennine Lancs. Building Control 2018/19 fee income monitoring information for the financial period August and September 2018/19 be noted.</p>
<b>4</b>	<b>Performance Monitoring</b>
	<p>Purpose To provide the Joint Committee with performance monitoring information updated to include period August and September 2018.</p> <p>Reason For Decision To ensure that the Joint Committee is kept fully informed of Pennine Lancashire's Building Control's operational performance against the targets set out in the Business Plan and the Policy and Procedures Manual.</p> <p>Decision That Pennine Lancashire's Building Control's performance monitoring data provided from August and September 2018 be noted.</p>
<b>5</b>	<b>Building Regulation Charges 2019/20</b>
	<p>Purpose To annually review the current 2018/19 published Scheme of Building Regulation charges in accordance with each Partner Authorities timetable for reviewing their respective Corporate Fees and Charges.</p> <p>Reason For Decision To meet the Joint Committee's statutory responsibility under the Scheme of Building Regulation charges.</p> <p>Decision That the Scheme of Building Regulation Charges set out in Appendix A be adopted, with an effective commencement date of 1<sup>st</sup> January 2019.</p>
<b>6</b>	<b>Date of Next and Future Meetings</b>
	<p>Decision That the next meeting be held at 4.30pm on Tuesday 22<sup>nd</sup></p>

January 2019 at Blackburn, and the following meeting during 2018/19 will take place on 18 <sup>th</sup> June 2019 at Burnley.
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*Pennine Lancs Building Control service is managed and controlled by Blackburn with Darwen and Burnley Borough Councils*



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